



Bantu Methodist Church of S.A.

Established in 1933 – Reg. No. B7/4

The Office of the Secretary of Conference

Dr Rev. M.M. Dladla

Circuit Superintendent Minister

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P.O. Box 395

HAMMARSDALE

3700

19th March 2014

Distribution:

Chairmen of the Districts

Secretaries of Synods

Superintendent Ministers

Connexional Departments

DIRECTIVES FROM THE 2013 ANNUAL GENERAL CONFERENCE – Ref 2014/02:

Greetings in the name of the Almighty Lord and Saviour Jesus Christ. Please receive the following directives of the Conference:

1. Ministers are reminded to fill in the Membership Registration Forms for any amendment / change in membership in Quarterly basis and fax or e-mail them to the General Secretary of Conference. Fax Number – 086 620 4009 or secretary@bantumethodist.co.za or bantumethodist@gmail.com Also, the lists of members who paid their contributions must be e-mailed or faxed every month to the Office.
2. The BMCO has identified the Vredefort Church Hall Building as a Presidential Project. The building only needs to be roofed it has been built and plastered inside. We need to raise up an amount of R 47,000.00 to finish up the Project. The President of Conference is therefore pleading to all the members of the Church to donate at least an amount of R 5.00. All the members who donate must be listed on the attached form and the form must be faxed or e-mailed as per details on directive number 1 above. Make copies of the attached form and affix Circuit Stamp.
3. On the 28th June 2014, all the members of the Conference Standing Committees are invited to attend the meetings of their respective Committees so that they can prepare their Reports for the Conference. The meetings shall be held at Cremin Society in the Ladysmith Circuit within the KwaZulu Natal District.
4. A site has been identified at the Cremin Society and it is earmarked for building the Head Office for the Church in the Ladysmith Circuit within the KwaZulu Natal District. There will be a Sod Turning event and service on the site to pray and ask God to give us power and wisdom to turn this dream into a reality. The service shall be held together with the Anniversary Service on the 29th June 2014. All the members of the Church are expected to attend in big numbers. In order to cater for this event, the Districts and Departments have been budgeted as per below:

Districts:

- | | | | |
|----|-----------------------------|---|------------|
| 1. | KwaZulu Natal | - | R 1,500.00 |
| 2. | North West, Wits & Botswana | - | R 1,250.00 |
| 3. | Western Transkei | - | R 1,000.00 |

4.	Eastern Gauteng & Mpumalanga	-	R 1,000.00
5.	Eastern Transkei	-	R 1,000.00
6.	Free State & Lesotho	-	R 1,000.00
7.	North Western Cape	-	R 1,000.00
8.	Central Transkei	-	R 1,000.00
9.	Eastern Cape	-	R 1,000.00

Connexional Departments

1.	WPU	-	R 2,000.00
2.	YMPU	-	R 1,000.00
3.	YPD	-	R 1,000.00
4.	LPU	-	R 1,000.00

We will be doing pledges for the building of the Head Office on the 29th June 2014. We will therefore be launching **“Operation Book a Space”**. All those members that will pledge an amount of R 1,000.00 and above will have their names written on the Wall of Donors. So book a space on the wall of donors, pledge forms will be available early in 2014.

- The President of Conference is visiting the Districts and Circuits in the year 2014. Please see the attached itinerary for the first six months. Although this not the normal President’s Tour but Districts and Circuits are encouraged to prepare themselves and welcome the President with warm hands. Districts and Circuits should make sure that they meet the Presidents travelling and accommodation as we normally do.
- The 2013 Conference adopted the new system of subscriptions / contributions by members of the Church. The contributions will be collected either, Monthly, Quarterly, Twice a year or Once off and deposited into the Churches Account. This money will be used to pay the Ministers Monthly Stipend as resolved and adopted by the 2010 Conference and also do other projects for the Church as the BMCO may see the need. This lets the Church have income throughout the year.

Category	Monthly	Quarterly	2 Instalments	Once Off
A. UNEMPLOYED / SOCIAL GRANT PENSIONERS	R 30.85	R 92.50	R 185.00	R 370.00
B. EMPLOYED / SELF EMPLOYED / OTHER PENSIONERS	R 59.17	R 177.50	R 355.00	R 710.00
C. VOLUNTEERS				R 800.00 plus
D. Baptismal to Matric (Children)	R 10.00	R 30.00	R 60.00	R 120.00
DEPARTMENTS				R 10,000.000

Child from baptismal to Matric must pay an amount of R 10.00 and then after Matric the child will take the full ticket.

All Ministers must make sure that they implement this system as they will only be paid if their contributions have been deposited to the Conference account on or before the collection date. This works on pay and be paid policy. For more information see the attached Policy for the Centralized Funds System. Contributions for the Central Fund must be deposited to the Conference Account with five working days after collection and the slip fax to the Office. State the Circuit as Reference number. A Monthly Report of all the members who contributed must be faxed / e-mailed to the BMCO (Conference Office), one copy sent to the Secretary of the Synod and one copy kept in the Circuit.

Note: Circuits must still pay for the travelling of their Ministers, Pantry and all other Circuit or District needs. Also Departments will still need their assessments as before.

The Central Fund Collection dates for 2014 are as per below:

Month	Monthly	Quarterly	2 instalments	Once off
March	30 March			
April	04 May	04 May		
May	01 June			
June	06 July			
July	03 August	03 August	03 August	
August	31 August			
September	28 September	28 September		
October	02 November			
November	30 November			
December	30 November			

- Stop order facility is permitted to those who can afford it.
 - Bank is Absa Ladysmith, Acc. Number is **925 840 2091**
 - Quarterly (pay 4 equal instalments three months in advance). It is the most preferable mode of payment.
 - Once off (pay all what is due by you one time)
 - 2 Instalments (Your due by is paid in two instalments, first quarter and third quarter)
 - Monthly (your due by is paid in 11 instalments, 12th instalments must be doubled with any month during the year since we cannot use December month because of its nature.)
 - Members must be made to choose their preferred option out of the four. It must be known when a member is going to advance payment.
 - Circuits to keep data of payment options.
 - Districts to monitor central fund collection.
12. Although we are now using the Central Fund System but a Special Effort of R 100.00 per Circuit each time we lose a Minister or Minister's wife during the year is still to be paid within 21 days after notification.
13. The Conference preparation meeting shall be held on the 6th September 2014. All the Minutes of the Synods and Reports must have reached the Office.
14. The Connexional Women Prayer Union and the Young Men Prayer Union Conventions shall be held at Mabeskraal Circuit within the North West, Wits and Botswana District. Arrival will be Saturday the 4th October 2014 and the Official opening will be on Sunday the 5th October 2014 and will be finished on Tuesday the 7th October 2014.
15. On Sunday the 5th October 2014 there shall be a Church Hall dedication Service in the Mabeskraal Circuit. Districts are expected to donate an amount of R 500.00 plus small sums.
16. The Annual General Conference shall be held at Mabeskraal Circuit within the North West, Wits and Botswana District. The Official opening shall be on Wednesday the 8th October 2014 and will close on Saturday the 11th October 2014.

Yours in Christ
Dr Rev. M.M. Dladla (Supt.)



General Secretary of Conference



BANTU METHODIST CHURCH OF SA

Policy on new proposed financial system

1. Collection calendar for the entire Connexion be prepared before October each year and circulated to all Districts.
2. Church to have a chief financial officer - maintains finances and IT systems, monitors effectiveness of financial controls, spending, costs and budgets
3. Financial year end to be in August each year.
4. Auditing of books be done immediately after end of August.
5. Audited financial statement be presented at conference of that year.
6. All districts deposit books and financial records be presented to the church audit committee in July each year.
7. All monies collected be deposited on the first day of the week by people assigned by circuits using bank deposit books.
8. Proof of deposits to be faxed to the central office together with the analyses form.
9. All payments be done using payment advice authorized by the President, Secretary and Treasurer.
10. All claims to be done on a BMCSA claim form.
11. Each society to submit quarterly report on finances to the quarterly meeting, circuits to the synod and districts to conference using standard forms.
12. Stipends to be paid on the of each month
13. Pay and be paid policy to be effected to all ministers.
14. BMCO members to meet quarterly to evaluate and consolidate the program.
15. Bonuses may be paid to ministers should there be a surplus end of the financial year depending on the work performance of each minister.
16. TG to meet monthly with chief financial officer to monitor income and expenditure of each month and report to the top officials monthly.
17. All districts financial request be in writing and be accompanied by support documents and will be dealt with in the finance meeting at conference which has a final word on such matters. Such request would be determined by the how each district perform during the year.
18. R300 petty cash for small items to be kept in the cash box and till slips and receipts be filed for auditing purpose.
19. Asset register to be provided for all items bought using church money even consumables be recorded.



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Dr Rev. G.B.M. Mtshotshisa

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ITERNERARY FOR THE PRESIDENT OF CONFERENCE - 2014

First Quarter: January – March 2014:

North Western Cape District:

District Chairman	Circuit	Superintendent / Minister	Dates
Rev. W.M. Giqwa	Beaufort West	Rev. S.W.M. Jacobs	04 – 09 February
Rev. W.M. Giqwa	Cape Town	Rev. W.M. Giqwa	11 – 16 February
Rev. W.M. Giqwa	Uppington	Rev. W.M. Giqwa	18 – 23 February
Rev. W.M. Giqwa	Uitenhage	Rev. T.F. Manqindana	12 – 16 March

First Quarter: April – June 2014:

Western Transkei District:

District Chairman	Circuit	Superintendent / Minister	Dates
Rev. L.N. Mpetsheni	Macosa	Rev. L.N. Mpetsheni	01 – 06 April
Rev. L.N. Mpetsheni	Zithulele	Rev. C.N. Tyeya	09 – 13 April
Rev. L.N. Mpetsheni	Ngqeleni	Rev. M. Mbopho	16 – 20 April
Rev. L.N. Mpetsheni	Idutywa	Rev. T.S. Nyenyeku	23 – 27 April

Central Transkei District:

District Chairman	Circuit	Superintendent / Minister	Dates
Rev. M.M. Maqanda	Qumbu	Rev. G.N. Ndinga	01 – 04 May
Rev. M.M. Maqanda	Mount Frere	Rev. G.N. Ndinga	08 – 11 May
Rev. M.M. Maqanda	Ntabankulu	Rev. M.M. Maqanda	15 – 18 May
Rev. M.M. Maqanda	Ulundini	Rev. M.M. Maqanda	24 – 25 May
Rev. M.M. Maqanda	Umthatha	Rev. M.M. Maqanda	12 – 15 June

Note: For enquiries please contact the General Secretary of Conference Dr Rev. M.M. Dladla

Telephone Numbers : 083 630 75210 or 082 909 2257

e-mail : secretary@bantumethodist.co.za / bantumethodist@gmail.com / mark.dladla@gmail.com

1. The smaller Circuits can meet at the principal Circuit to minimise the costs.
2. Saturdays will be used as Class Leaders Workshops to improve the Leadership skills within the Methodism life.
3. Sundays will be the general Service.
4. Districts which have the Evangelists and Bible women must send those Missionary Department members to meet the President of Conference on Mission Outreach Services.

Please note that this Mission Outreach is not to judge the work of the Circuit Leadership, it is to assist and uplift the spiritual life of our congregation and increase the membership of our Church as mentioned by the General Secretary of Conference in his Report on “Four Pillars”.

Let us all stand up for the spiritual upliftment of our beloved Church.

Those who are talented to heal the sick, to sing, to preach and to pray for the changing / transformation of this world must do so proudly. Let us stop complaining, let us all engage in doing the work of God.

Thanking you all in anticipation.

Yours in His service
Dr Rev. G.B.M. Mtshotshisa (Supt.)

President of Conference

Theme: “Umuntu ekuthiwa nguYesu” John 9:11